



ATTENTION ALL RENTALS

Damage: Please inform us at parklandvillagecc@gmail.com when there has been any damage to the building or items with. If you discover it prior to your rental please make note of it including date/time and inform us ASAP. Damage incurred during your rental will be dealt with accordingly as stated in your rental agreement.

Cleaning Supplies: Cleaning supplies are supplied for your use after your rental.

We ask that you return the hall back to the condition you received it.

CLEANING CHECKLIST

- ___ Sweep and wet mop all floor areas. Cleaners are located under the kitchen sink.
 - ___ Wash any dishes as required. Must also dry and put away.
 - ___ Wash down all countertops (cupboard door if required).
 - ___ Walls are clear of visible marks, sticky-tack, painter's tape or string.
 - ___ Tables are washed and stored in designated area.
 - ___ Chairs are stacked and stored in designated area.
 - ___ Food, beverages and containers removed.
 - ___ Bar area is clean.
 - ___ Bathroom fixtures and floors are clean.
 - ___ Garbage containers empty and garbage put into bin in parking lot. **New bags are put in.**
 - ___ Outside premises clean and free of litter.
 - ___ Decorations have been removed.
- No pushpins, tacks, nails, masking tape, duct tape or scotch tape may be used.**

Failure to comply with the Rental Agreement Terms and Conditions as well as the cleaning checklist may result in the RENTER forfeiting a portion or ALL of the Damage Deposit as determined by the PVCC Executives.

Cleaning Fee is \$150 per hour.